

## AGREEMENT FOR USE OF ON-LINE SERVICES

Dear Parent / Guardian:

Frontier Central Schools is able to grant your student/child access to on-line information services, including the Internet. In order to do so, it is necessary for you to approve the following conditions for use:

These information services allow the user to contact computer systems across the country and around the world. The user has the ability to share information, do research projects and communicate with others; capabilities which can add a very exciting and worthwhile dimension to your student's/child's educational experiences.

Although our Internet service provider filters access, some of the systems may contain defamatory, inaccurate, abusive, racially offensive, illegal or adult-oriented material which may get through the filter.

We want to assure you that our Board of Education, Administration and Staff do not condone the use of such materials and do not permit usage of such materials in the school environment. Every reasonable effort will be made to monitor usage so that unauthorized exploration of undesirable materials will be kept to a minimum.

Any discovered instances of such unauthorized usage will result in immediate suspension of computing services for the offender. Parent notification of such suspensions will also be provided and may result in further discipline.

Although it is our intent, we would like to give your child a very powerful, electronic library resource/privilege. However, there may be some books in the electronic library that we don't think are appropriate for him/her. We will do everything reasonably possible to keep inappropriate materials out of your son's/daughter's hands. If caught with such materials, his/her electronic library resource/privilege will be suspended and you will be notified.

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**Frontier Central School District  
Personal Device Use Agreement 2021-2022**

Students attending Frontier Central School District may be issued a personal device (Chromebook, iPad, Laptop, etc.) for instructional usage. In order for the student to take the personal device off campus this form requires a parent/guardian signature. To maximize the academic use of this device, we count on your continued parental support.

**Device Purpose:**

Frontier Central School District is supplying students with a personal device. This device is the property of Frontier Central School District. The supplied device will provide each student access to educational materials needed for each student to be successful. The personal device allows student access to Google Apps for Education, web-based tools, and many other useful sites. The supplied device is an educational tool not intended for gaming, social networking or high-end computing.

For the purpose of this agreement, “Student” means the person enrolled in the Frontier Central School District. “You” and “Your” means the parent/guardian and student enrolled in the Frontier Central School District. “Personal Device” is an electronic device lent to a student for academic purposes and owned/administered by Frontier Central School District with the serial numbers and/or asset tag listed on the signature page. “FCSD” and/or “district” refer to the Frontier Central School District

**1. Terms of Personal Device Use Agreement**

Receiving of the device will constitute an agreement and understanding that:

- A. The use of the district issued device will be with the understanding of and in accordance with the signed “Frontier Central School District Acceptable Use of Technology Agreement” and “District Policy 7317, Acceptable Use Policy for Mobile Devices.”
- B. Any inappropriate use will be handled in accordance with the established Board Policy and the Code of Conduct.
- C. Frontier Central School District has, and shall at all times under this agreement; maintain legal title to the personal device. Your right of possession and use is limited to and contingent upon your full and complete agreement with the terms of this Personal Device Use Agreement. Failure to comply may terminate your rights of possession and use effective immediately, and FCSD may repossess the personal device.
- D. Parent/guardian and the student will be responsible for fees associated with the damage, loss, and/or theft of the issued personal device.

**2. Receiving/Returning of the Personal Device:**

- A. There will be a school identification tag on each personal device. A student may not remove any tags from the device.
- B. Any student that leaves Frontier Central School District prior to graduation must return the personal device.
- C. Failure to return the issued personal device when the student is no longer enrolled at Frontier Central School District will be considered theft.
- D. Personal devices will be examined for damage and fees may be assessed if damage is found beyond normal wear and tear.
- E. If you do not fully comply with all terms of this Personal Device Use Agreement, including the timely return of the personal device, FCSD shall be entitled to declare you in default and come to your place of residence or other location of the device to take possession of the personal device.

### 3. Using your Personal Device at School:

Personal devices are intended for use at school each day. In addition to teacher expectations for personal device use, district and school messages, announcements, calendars and schedules may be accessed using the personal device. Students are responsible to bring their fully charged personal device to all classes unless specifically advised not to do so by their class teacher.

### 4. Saving your digital work with a Personal Device:

- A. Prior to graduation or transfer out of FCSD, students will be provided with a procedure to save all files and data associated with their FCSD account.
- B. FCSD accounts will be disabled for students graduating or leaving the district allowing a reasonable time for students to retrieve data.

### 5. Device Use Guidelines:

#### General

- A. Students will have access to all available forms of electronic media and communication, which is to support education and research goals and objectives of FCSD.
- B. Students are responsible for their ethical and educational use of the technology resources of FCSD.
- C. Academic dishonesty by use of technology will result in disciplinary action.
- D. Access to the FCSD technology resources is a privilege that can be revoked at any time.
- E. Transmission of any material that violates any federal or state law is prohibited. This includes, but is not limited to confidential information, copyrighted material, and threatening or obscene material.
- F. Any attempt to alter data, the configuration of a personal device, or the files of another user, school administration, or technology department, will be considered an act of vandalism and subject to disciplinary action in accordance with the Acceptable Use Policy, student handbook and any other applicable school policies.

#### Privacy & Safety:

- A. File storage is not guaranteed to be private or confidential as all personal device equipment and FCSD accounts are the property of FCSD.
- B. Do Not reveal your full name, phone number, home address, social security number, credit card number, passwords, or any other personal information to other people or to online sites.
- C. If applicable, teachers may create discussion groups for communication among students for educational purposes
- D. If you inadvertently access a website that would violate the acceptable use policy, exit the site immediately. Notify your teacher if available. Note that web history accessed via the personal device is monitored and audited.
- E. Do not loan personal devices to other students.
- F. Do not borrow a personal device from another student.
- G. Do NOT share passwords or usernames.
- H. Access to another person's account or personal device without their consent or knowledge is considered hacking and is in violation of acceptable use agreement.

#### Legal Property:

- A. A student will comply with trademark and copyright laws and all license agreements for electronic media. Ignorance of the law is not immunity. If you are unsure, ask a teacher, parent or guardian.
- B. Plagiarism is a violation of student policy. This includes all forms of media on the Internet, such as graphics, movies, music and text.
- C. Use of or possession of hacking software is strictly prohibited and violators will be subject to school discipline. FCSD will also notify appropriate authorities, which could result in criminal prosecution in addition to disciplinary action taken by FCSD.

### **Inappropriate Content**

- A. Inappropriate content will not be allowed on personal devices.
- B. The presence of images related to, but not limited to, weapons, pornographic materials, inappropriate language, alcohol, inappropriate/illegal drug use, gang related symbols, or other content deemed by FCSD as inappropriate will result in disciplinary action.

### **FCSD Google Account (Academics, Email, Electronic Communications):**

- A. FCSD Google account access will be given to all students using personal devices. This is a requirement that gives them access to sign into the device and participate in communication with peers and staff for educational use.
- B. Always use appropriate and proper language in your communication.
- C. Do not transmit language or material that may be considered profane, obscene, abusive or offensive to others.
- D. Do not send mass emails, chain letters or spam.
- E. Email and communications should be used only for academic needs and/or school business.
- F. Email and communications are subject to school inspection at any time.

### **Consequences:**

- A. The student, in whose name a system account and/or personal device hardware is issued, will be responsible at all times for its appropriate use.
- B. Non-compliance with the policies of this document will result in disciplinary action.
- C. Email, network usage, and all stored files shall not be considered confidential and may be monitored at any time by designated school personnel to ensure proper use.
- D. FCSD cooperates fully with all local, state or federal officials in any investigation concerning or related to violations of computer crime laws.

### **Deleting Files**

- A. Do not delete any folders or files that you did not create or that you do not recognize. \*\*This includes files and or documents of other students who may not have signed out of accounts. Deletion of certain files will result in personal device failure, will interfere with your ability to complete class work, and may affect your grades.

### **Music, Video Games, or Programs**

- A. Streaming content with the device over the FCSD wireless network must comply with copyright laws and be academically appropriate.
- B. Illegal downloading and distribution of copyrighted works are serious offenses that carry with them the risk of substantial monetary damages and the possibility of criminal prosecution.
- C. Copyright infringement violates the FCSD Internet agreement, and could lead to the limitation or suspension of your internet use and services.
- D. Your personal device will be confiscated if you are found with illegally downloaded or distributed files on your device. Your device will be re-imaged, and you will be charged a \$15 re-imaging fee.

### **At Home Use:**

- A. Using personal devices at home is encouraged.
- B. Personal device care at home is as important as in school.
- C. Transport your personal device in a case or protected backpack.
- D. Parents/Guardians are responsible for monitoring students' use of personal devices while at home, including their access to the Internet.
- E. Internet access to inappropriate sites will be filtered both at school and at home. Web browsing history will be available to FCSD administration for all activity associated with the personal device.

## **6. Damage, Repair/Replacing your Personal Device:**

- A. Students should submit personal devices that need repair to the Library Media Center.
- B. Loss or theft of your personal device must be reported immediately to the building principal and in no event later than the next school day after the occurrence.
- C. Loaner personal devices may be issued to students when their personal device is being repaired or charging.

- D. Students using loaner personal devices will be responsible for any damages incurred while in their possession.
- E. To prevent damage, personal devices should be in a protective sleeve and inside backpacks between classes.
- F. If your assigned personal device is damaged, lost, or stolen, you are responsible (to reimburse FCSD) for the reasonable cost of repair or for its fair market value on the date of loss.

Age of Personal Device	Fair Market Value
1 year or less	100%
1-2 years	67%
2-3 years	33%

**7. Personal Device Technical support:**

If repair is necessary for a personal device, the Library Media Center will submit a request for repair. FCSD will provide the following services:

- Hardware maintenance and repairs
- Password resets
- User account support
- Coordination and completion of warranty repairs
- Coordination/approval of out of warranty repairs

