

Recipes4Success®



Macintosh System OSX #6

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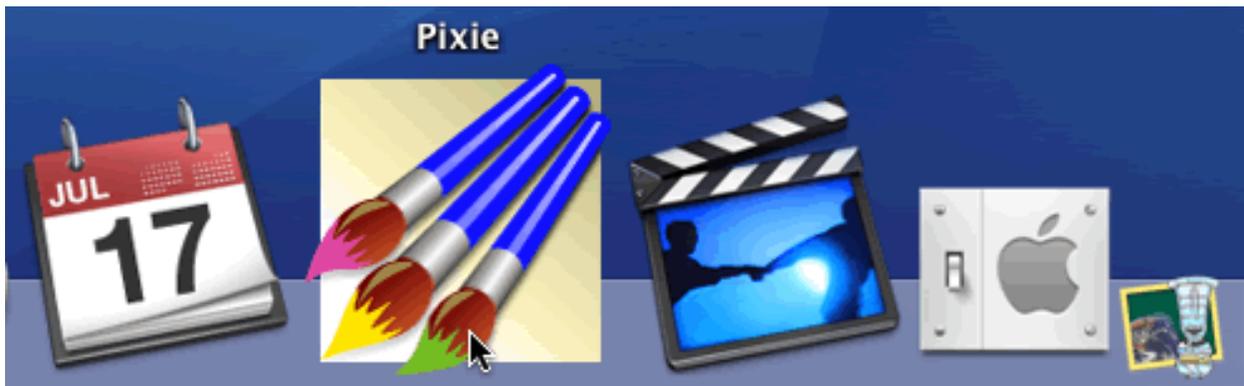
Use the Dock OS X 10.4

The Dock is usually found at the bottom of the screen.



Move the cursor over an item you want to use.

You will see the icon become larger.



Click to open the program, file, or location.

The Dock also shows you which programs are open.

A program that is open will have an arrow below it.



Use Dashboard OS X 10.4

Click the Dashboard icon on the Dock.



You will see the Dashboard widgets on the Desktop.



The calculator is a default Dashboard widget.



Click the buttons on the calculator to enter numbers and run calculations.

Click the = button or press the Enter key on the keyboard to see the results.



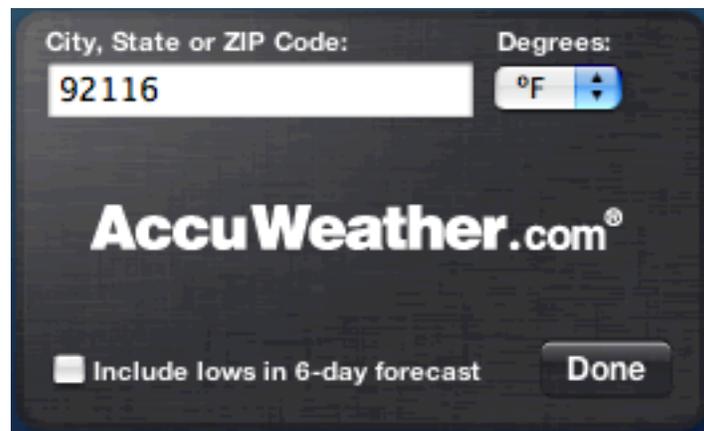
Some Dashboard widgets, such as the weather, have options.

Move the cursor over a widget.

If the widget has options, a small *i* icon will appear in the lower right corner of the widget.



Click the icon to see more options.



Choose the options you want to use.

When you are finished, click the Done button.

There are more widgets than you can see on the screen.

Click the Plus icon in the lower left corner of the screen.



You will see a scrolling list of widgets across the bottom of the screen.



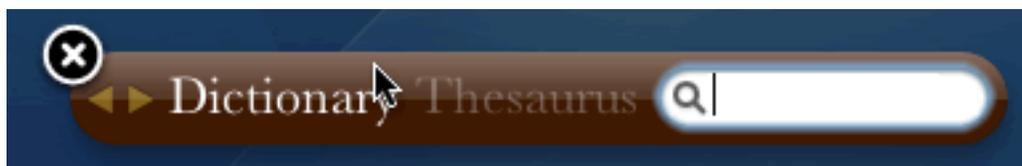
Click the right or left arrow to see more widgets.



Click a widget to open it.



You will see the widget added to the Desktop.



You can close a widget that you do not want to use.

Click the close button in the upper left corner of a widget to close the widget.



To close Dashboard, click the Desktop away from any Dashboard widgets.

Use a Calculator OS X 10.4

Click the Dashboard icon on the Dock.



You will see the Dashboard widgets on the Desktop.



The calculator is a default Dashboard widget.



Click the buttons on the calculator to enter numbers and run calculations.

Click the = button or press the Enter key on the keyboard to see the results.



Click the Desktop away from any Dashboard widgets to close Dashboard.

Use a CD-ROM OS X 10.4

Place a CD-ROM in the CD-ROM drive.

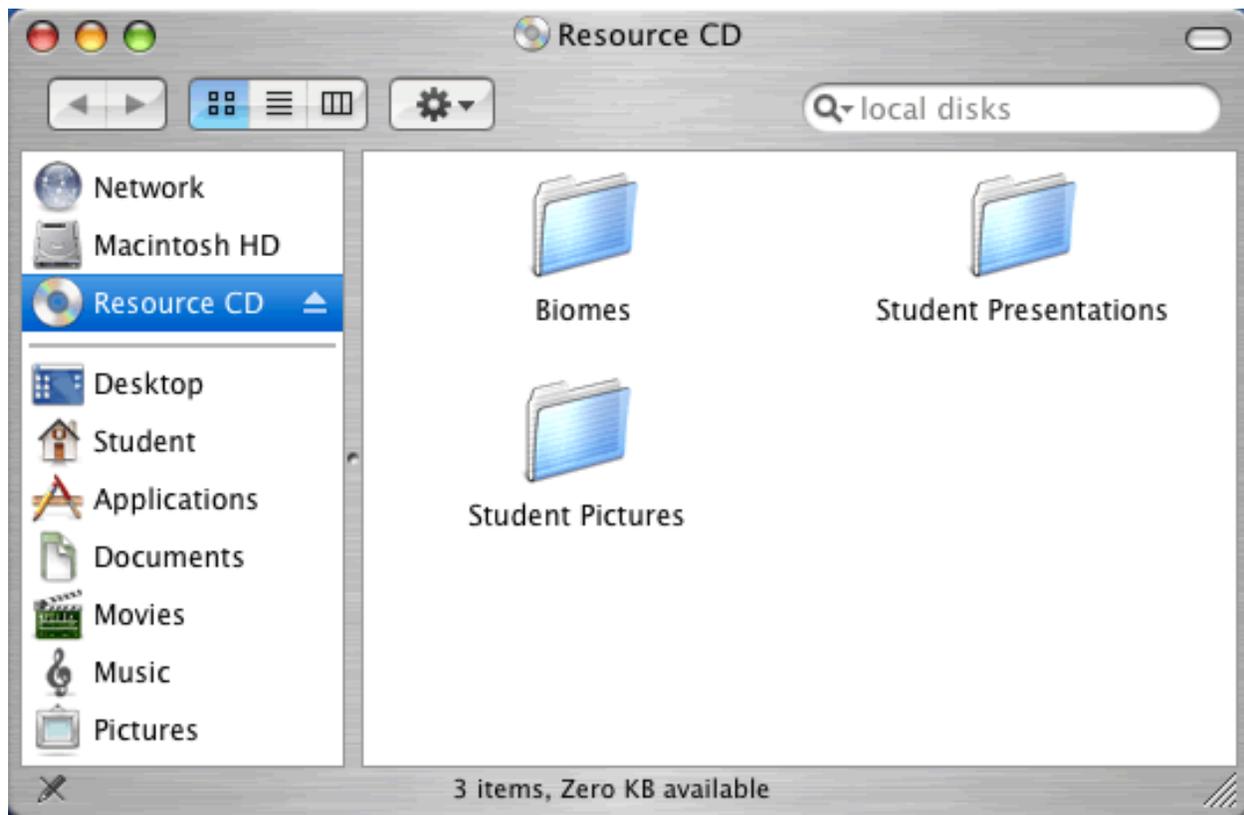
You will see the icon for the CD on the Desktop.

The icon may not look like a CD.



Double-click the CD icon.

You will see a window showing the files and folders that are on the CD-ROM.



Double-click a file or folder to open it.