

Frontier Central School District
Audit Committee Meeting Agenda

Thursday June 9, 2016 @ 7:00 AM at FEC Conference Room 108
(FEC is located at 5120 Orchard Avenue Hamburg NY 14075)

Invitees: Bret Apthorpe, Jerry Bartone, Pat Boyle, Nancy Cox, Martin Lalka, Dave Patton, Carolyn Robertson, J. Mark Robinson, and Kathryn Barrett of Freed Maxick

Agenda

1. Plan for 2015-16 Year End External Audit

Kathryn Barrett from Freed Maxick CPAs, P.C. will be at this meeting to present/review the 2015-16 external audit plan and timeline with the committee.

2. BWB Risk Assessment Tracker

Update by Carolyn Robertson.

3. Process Changes Being Implemented for Summer School Registration and Payment

Carolyn Robertson will update the committee on process changes that are being implemented for summer school registration and payment.

4. Report on Potential Upgrade to Financial Software Used by District

Carolyn Robertson will report on an investigation regarding an upgrade to our financial software. She will update the Committee about the options that they are considering and where they are in that process.

5. Update on Referrals to Policy Committee from Our Committee

BWB Tracker Items 5, 6, 7, 8, 9, 53, 62, & 63 by Pat Boyle.

6. Review Claims Auditor Reports April and May 2016

7. Any Other Issues or Concerns by Members of Committee

8. Discuss Meeting Schedule for 2016-17 Year

Establish tentative quarterly meeting dates for next year.